

**BYLAWS OF THE  
ALABAMA CITIZEN CORPS COUNCIL**

**Article I: Name**

The name of this continuing Citizen Corps Council, created by EXECUTIVE ORDER NUMBER 16, is the Alabama Citizen Corps Council, hereinafter the Council.

**Article II: Mission**

The object of the Council, as provided in Executive Order Number 16, is to encourage all citizens, organizations and institutions in Alabama to help in solving our most critical problems by volunteering their time and efforts. With the increased needs for homeland security, community health, and public safety the necessity to call upon the compassion, inventiveness and entrepreneurial spirit of all citizens to help in solving many of the problems facing their communities is magnified.

The goal of this Council is to cultivate and encourage new community leaders to act as examples of service to others and address significant issues facing the nation and the state through the collaborative efforts of committed citizens volunteering their time and talents through volunteer organizations, acting in partnership with government agencies, businesses, and other community-based organizations.

The Council shall be advisory in nature and shall assist the Alabama Department of Homeland Security, who also serves as the fiscal agent for the Council, the Governor's Office of Faith-Based and Community Initiatives, and the Alabama Emergency Management Agency, with development and implementation of the Alabama Citizen Corps Initiative, and shall advise these agencies on the following:

**Article III: Object**

1. The preparation of funding applications submitted to the USA Freedom Corps created pursuant to Executive Order 13254 (67Fed. Reg. 4869) issued by the President on January 29, 2002, and the development of other public and private funding sources for the purpose of implementing the Alabama Citizen Corps Initiative.
2. The development and establishment of local Citizen Corps Councils and local Citizen Corps programs to promote participation in homeland security preparedness and response and other areas of public and social services.
3. The development of initiatives to promote community service by forming relationships with existing community-based programs and by creating new programs.
4. The review and recommendation of funding applications submitted by local governments and other designated entities.
5. The development of additional financial incentives and relationships with other federal programs to encourage local government participation in Citizen Corps, and to ensure that Citizen Corps communities receive consideration for relevant funding.

6. The development and implementation of a statewide strategy for identifying needs and increasing collaboration between first responders and non-governmental community-based, faith-based, and other voluntary organizations in the private sector.

#### **Article IV: Members**

Pursuant to Executive Order Number 16 the Council shall be comprised of the Executive Director, Director, or the Chief Administrative Officer of each of the following agencies and organizations:

Alabama Department of Homeland Security, and the following

members of the Homeland Security Task Force:

the Representative of County Governments;

the Representative of Municipal Governments;

the Representative of County Law Enforcement;

the Representative of Municipal Law Enforcement;

the Representative of Paid Fire Departments;

the Representative of Volunteer Fire Departments; and

the Representative of Local Emergency Management Agencies.

Governor's Office of Faith-Based and Community Initiatives;

Alabama Emergency Management Agency;

Alabama Chapter of Volunteers Active in Disasters (VOAD);

Alabama Department of Public Safety;

Alabama State Fire Marshall Office;

American Red Cross;

Alabama Sheriff's Association;

Alabama Police Chief's Associations;

Association of County Commissions of Alabama;

Alabama League of Municipalities;

Retired Senior Volunteers Program;

Alabama State Defense Force; and

Salvation Army.

### **Article VII: Duties of Officers**

The Chair of the Council will coordinate the work of the officers and committees in order to promote the objectives of the Council. The Vice-Chairs shall act as an aide to the chair; preside in his or her absence, and coordinate planning activities for the Council. The Recording Secretary shall keep the meeting minutes of the Council and perform such other duties and exercise powers as may be delegated to him or her by the Chair and the Council.

### **Article VIII: Meetings**

The Council shall meet at least once a year; other meetings shall be called as needed by the Chair. A quorum shall consist of at least eight (8) members for an act of the Council to have effect.

### **Article X: Executive Board**

The officers shall comprise the Executive Board and may transact business for the Council.

### **Article XI: Parliamentary Authority**

Robert's Rules of Order Revised shall be utilized regarding parliamentary procedures.

### **Article XII: Amending the Bylaws**

The Bylaws of the Alabama Citizen Corps Council may be amended by a majority vote of the quorum at any regular meeting, having been given notification at least thirty days prior to the meeting.