



**The Governor's Office of Faith-Based and Community Initiatives**

## **Request for Proposal**

**Strengthening Communities Fund  
CFDA# 93.711**

**Deadline for Submission: March 22, 2011  
5:00pm CST**

## **Strengthening Communities Fund**

The *Alabama Strengthening Communities (ASC) Project*, led by the Governor's Office of Faith-Based and Community Initiatives (GFBCI), the state's designated lead agency for faith-based and community outreach and capacity building, is a strong collaboration of local, state, national, private, public, faith-based and community partners.

Partners for the ASC project include: the Governor's Faith-Based Advisory Board including the Alabama Department of Economic and Community Affairs (ADECA), and the Alabama Department of Finance's American Recovery and Reinvestment Act (ARRA) Compliance Division. Dr. James Slack with the University of Alabama at Birmingham (UAB), School of Government, will conduct a comprehensive evaluation.

The overall objective of the ASC project is to provide comprehensive capacity building to faith-based and community organizations in order to increase their effectiveness to enhance social services, diversify funding, and expand collaborate networks to better serve the needs of Alabama's citizens.

This will be achieved through a systematic process of organizational pre-assessment and selection to participate in one of four Capacity Academies, the creation of capacity development plans for the implementation phase and the project will conclude with a Best Practices and Sustainability workshop for all project participants.

To date, all of the YEAR 01 activity in the grant have been completed including the four capacity academies, the organizational pre-assessments and a portion of the follow-up training.

This RFP seeks a contractor to fulfill the YEAR 02 work plan for the ASC project. The contract will be for the period of April 15, 2011 – November 15, 2011.

### **Deliverables Include:**

- Coordinate with the contracted evaluator to complete and deliver a final project report to the Governor's Office of Faith-Based and Community Initiatives
- Provide relevant project data to the GFBCI for quarterly reporting purposes (April, July and October)
- Establish ongoing communication and technical support to Capacity Academy participants

- Identify and coordinate training and technical assistance opportunities for the organizations who participated in the four Capacity Academies
- Provide content for the Alabama Strengthening Communities web page on the [www.ServeAlabama.gov](http://www.ServeAlabama.gov) web site for ongoing technical assistance and resources for project participants
- Coordinate a final technical assistance and sustainability workshop for participating organizations. Due to funding limitations this training may be virtual.

### **Application Criteria**

***The following items must be included in order for your application to be considered for funding. Incomplete applications will not be reviewed.***

#### **Cover Sheet**

- Name
- Physical Address
- Mailing Address
- Phone, Fax, and E-mail
- Federal Employee Identification Number

#### **Expertise (not to exceed 3 pages)**

- Describe your qualifications to implement the project
- Describe prior experience providing training and technical assistance to nonprofits
- Describe your plan to meet the deliverables listed above

#### **Budgetary Needs**

- Describe your budgetary needs
- Final budget agreements will be negotiated based on final scope of work
- Contract will be for duration of project period and cannot exceed \$30,000

#### **Mailing Address**

**The Governor's Office of Faith-Based and Community Initiatives  
Attn: Jon Mason, Director  
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Montgomery, AL 36104**

Questions Please Contact Lisa Castaldo  
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